

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES**

**Work Session Minutes January 13, 2020 at 7:30 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:33p.m.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on January 8, 2020.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times.
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Faxing to the Clerk of Clinton Township.

ROLL CALL:

| | Present | Absent | Time of arrival after meeting has been called to order. |
|--------------------------|----------------|---------------|--|
| Ms. Lana Brennan | X | | |
| Dr. Laura Brasher | X | | |
| Ms. Mary Beth Brooks | X | | |
| Ms. Catherine Mary Emery | X | | |
| Ms. Maria Grant | X | | |
| Dr. Alison Grantham | X | | |
| Mr. Scott Hornick | X | | |
| Mrs. Jennifer Kaltenbach | X | | |
| Dr. Catherine Riihimaki | X | | |

Present: *District Administrators:*
X Dr. Michele Cone, Superintendent of Schools
X Kelly Morris, Business Administrator/Board Secretary

Also Present: **X** Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Dr. Brasher led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Dr. Riihimaki was appointed Process Guardian.

Ms. Brennan thanked everyone for their patience with the new microphones. She stated that the committee of the whole is less formally run than a regular board meeting, meaning they can go by first names, etc.

Mr. Gagliardi, Board Attorney, offered guidance on operating as a Committee of the Whole. He also shared a list of six exceptions to the Open Public Meeting Act and a review of what constitutes a quorum.

FIRST RECOGNITION OF THE PUBLIC– AGENDA ITEMS ONLY:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE, AS PER BOARD OF EDUCATION BYLAW #0166R SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY:

BA-A

Motion to approve the following list of Board Meeting minutes as presented:

- June 4, 2019
- July 29, 2019
- September 30, 2019
- October 28, 2019
- November 18, 2019
- December 18, 2019

Next Meeting Dates:

- January 27, 2020 - Regular Business Meeting
- February 13, 2020 - Work Session - 6:30pm

FACILITIES/FINANCE:

FF-A

Motion to accept, with gratitude, a donation of Shoprite gift cards totalling \$150.00 for families in need from Work Family Connections.

FF-B

Motion to approve Hunterdon Pediatric Associates to administer a Neurodevelopmental Assessment for SID #7698432913 during the 2019-2020 school year for a fee of \$927.00.

FF-C

Motion to approve the New Jersey Commission for the Blind and Visually Impaired to provide Education Level 1 services for SID #2329622588 during the 2019-2020 school year for a fee of \$1,331.25.

FF-D

Motion to approve Advancing Opportunities to administer an Augmentative or Alternative Communication (AAC) evaluation for SID #7415091886 during the 2019-2020 school year for a fee of \$1,320.00.

FF-E

Motion to approve American Tutor to provide Home Instruction to SID #8573267839 during the 2019-2020 school year at a rate of \$28.62 per hour, not to exceed 10 hours a week.

FF-F

Motion to approve MaryBeth Guidi to complete an ABA Home Observation for SID #1314826292 during the 2019-2020 school year at a rate of \$40.59 per hour, not to exceed 1 hour.

FF-G

Motion to approve Emily Perkalis to provide home instruction to SID #8573267839 beginning January 6, 2020 until March 2, 2020, not to exceed 10 hours a week, at a rate of \$28.62.

FF-H

Motion to approve Kim Zundel for the position of Bus Aide for SID #1038988143 during the 2019-2020 school year at a rate of \$15.00 per hour, not to exceed 15 hours per week.

FF-I

Motion to approve Mary Junge to serve as a Teaching Assistant for SID #2685225422, SID #8138239083 and SID #9550013286 during Drama Club activities at a rate of \$18.00 per hour.

FF-J

Motion to amend the June 4, 2019 resolution 20-FF-024 to increase the fee for the agreement between the District and **Grefe Consultancy, LLC** to provide ___ from \$6,000.00 to \$6,400.00.

FF-K

Motion to approve the following Work Session and Regular Business Meeting dates for the 2020 calendar year. (attachment C):

* denotes a change from prior approval

Work Sessions:

Monday, January 13, 2020
 Thursday, February 13, 2020* 6:30pm
 Monday, March 9, 2020
 Monday, April 6, 2020
 Monday, May 4, 2020
 Monday, June 1, 2020

Regular Meetings:

Monday, January 27, 2020
 Monday, February 24, 2020
 Monday, March 16, 2020*
 Monday, April 27, 2020
 Monday, May 11, 2020
 Monday, June 15, 2020

Monday, July 27, 2020
 Monday, August 24, 2020
 Monday, September 21, 2020
 Monday, October 19, 2020
 Monday, November 23, 2020
 Monday, December 21, 2020
 Wednesday, January 6, 2021

Motion made by Ms. Emery, seconded by Dr. Riihimaki, to approve item FF-K as presented.

Voice Vote. All Yes. Motion Carried

POLICY:**PO-A**

Motion to approve Strauss Esmay and Associates to update the Policies, Regulations, and Bylaws for the Clinton Township School District for a fee of \$4,000.00.

Dr. Cone explained the Strauss Esmay audit of our current Policies, Regulations and Bylaws resulting in their recommendation that we approve all of our updated policies to become current and compliant. Next, the District will post all policies and regulations on our website via a link to Strauss Esmay.

PO-B

Motion to approve the first reading of the following as presented to the Board:

- 8130 School Organization - includes updates each school's population since 2019 reorganization.

CURRICULUM:

CUR-A

Motion to approve the following field trips (not at Board expense):

| <i>Trip Dates</i> | <i>Description</i> | <i>Class/Group</i> | <i>Trip Coordinator</i> | <i>Cost</i> |
|---------------------|--------------------------|----------------------------------|-------------------------|---|
| April 7 and 8, 2020 | The Red Mill, Clinton | All 2nd Grade Students and Staff | Kelly Newgarde | April 7, 2020 - \$203.88 April 8, 2020- \$407.76 |
| April 24, 2020 | Camp Bernie, Port Murray | All 5th Grade | Michelle Major | \$152.91 per Bus \$458.73 Total |

CUR-B

Motion to approve the **Nursing Services Plan** for the 2019-2020 school year.

CUR-C

Motion to approve a one-year district renewal with **Brain Pop** in the amount of \$6,440.

CUR-D

Motion to approve the initial adoption of the following curricula to align with the current state standards with implementation beginning in the 2019-2020 school year:

- ELA, Grades K-8
- Math, Grades K-8

Ms. Hinkle spoke about state requirements for approval, and QSAC for next year. We will approve different content areas of curriculum at each meeting and provide samples. he shared an example of easy to read curriculum brochures for parents.

COMMUNICATIONS:

Action Items 20-COM-NONE

SECOND RECOGNITION OF THE PUBLIC:

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0166R, SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Ronel Rachin shared that she thinks Robyn Bennet does a good job with the agendas. She also requested that the District evaluate staffing levels so that more students would benefit from support.

EXECUTIVE SESSION:

In accordance with *N.J.S.A. 10: 4-12(b)*, the Board will hold an executive session this evening for the purpose of discussing the following matters: Personnel, Negotiations, Legal Matters.

Action may be taken upon returning to open session. Minutes taken at such meetings shall remain confidential only so long as their publication would defeat the purpose of the executive session. Board members and other persons attending the session shall not disclose the topics or details of discussion at an executive session.

The length of this Executive Session is estimated to be 45 minutes, after which the meeting shall reconvene and proceed with business.

Motion made by Dr. Riihimaki, seconded by Ms. Emery, to move into Executive Session at 8:24 pm.

Yes- 9 No- 0

Motion Carried.

RECONVENE TO PUBLIC SESSION:

Motion made by Dr. Riihimaki, seconded by Dr. Grantham, to return to Public Session at 9:16 pm

Yes- 6 No- 0

Motion Carried.

ADJOURNMENT:

Action 20-AJ-008:

Motion made by Ms. Emery, seconded by Dr. Riihimaki, to return adjourn the meeting of the Clinton Township School District at 9:18 pm.

Yes- 6 No- 0

Motion Carried.

Respectfully Submitted,



Kelly Morris
Board Secretary